

Sponsored By:



2009 Business Showcase Exhibitor Contract

Company Name _____ Contact Person _____

Address _____

City/State/Zip _____

Business Phone _____ Fax _____

www. _____ Email _____

Authorized Signature* _____ Date _____

**By signing this you state that you have read and agree to all of the terms and conditions set forth on the TERMS AND CONDITIONS OF AGREEMENT page.*

Showcase Booth Rental Includes:

- One 6" table with tablecloth & skirting
- One ticket to the Excellence in Business Awards Luncheon—Additional Tickets available for \$40 each
- Your business name and contact information listed in the program that will be distributed to all attendees
- A database of all businesses present at the showcase
- Recognition in Directory 2010
- Use of the Showcase logo to use in promoting the showcase to your customers.

Please check all that apply to your business:

_____ Our booth needs access to electric (no additional charge but is available on a first come first reserve basis)

_____ We do not need a table as we have our own stand alone booth

_____ We have a tabletop booth

_____ We will provide our own tablecloth and/or skirting

_____ We will have a door prize/raffle to be given away at the showcase

Booth Selection

The chamber, upon receipt of this completed form and payment, will email the floor plan of the showcase to you for booth selection. If the email and contact for this selection is different than listed above please provide here: _____

The Chamber will provide name tags to those working your exhibit please provide their names below:

Continued on the other side



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QTY	Cost Each	Item
	\$250	Early Bird (QAC Chamber Members Only) Registration and payment received by August 14th, 2009
	\$350	Regular (QAC Chamber Members Only) Registration and payment received by September 15th, 2009
	\$500	Non-Chamber Member Registration and payment received by September 15th, 2009
	\$750	Post Deadline Registration and payment received after September 15th, 2009
	\$40	Excellence in Business Awards Luncheon Tickets (Please note that one luncheon ticket is included with your booth)
		Please list the names of additional luncheon attendees:
	\$	TOTAL (Please make checks payable to Queen Anne's County Chamber of Commerce) Booth reservations will not be registered until payment is received. Credit Card (please circle one) VISA MasterCard Card No.: _____ Card Holder Name: _____ Expiration Date: _____

Please mail the COMPLETED form and PAYMENT to:
Queen Anne's County Chamber of Commerce
P.O. Box 511 Chester, MD 21619

2009 Queen Anne's County Business Showcase

Terms and Conditions of Agreement

Occupancy & Space

Set-up may take place from 10 AM to 1:00 PM on the day of the show.

Chairs are not furnished

Booths are to be maintained until 7:00 PM. Booths may not be dismantled prior to the close of the show. Violators of this policy will not be guaranteed exhibit space the following year.

Exhibits are limited to contracted exhibitors only. Sub-leasing, sharing with or representing and distribution of materials for other businesses is **prohibited**.

All exhibits must be broken down and removed by 8:00 PM on October 15th.

Exhibits must be confined to space allocated. Circulars, publications, advertising matter, and all kinds of promotional giveaways may be distributed only within the table space (i.e. you may not stand at the entrance or anywhere on the property and distribute information other than your booth. Cars in parking lots are also not to have materials left on them.) Nothing shall be posted, nailed, tacked, screwed or otherwise attached to the walls, floors or other parts of the building or furniture, signs, etc.

Door Prizes

If you are providing a door prize to be given away at your booth space it must be “no purchase necessary” and be able to be carried home by the winner directly from the show. Selected winner must be present to win. Winner's will be drawn and announced at the Showcase Reception between 5-7PM.

Electric

Electric supply is limited. Vendors are responsible for providing their own extension cords.

Cancellation

An exhibitor may cancel by notifying the QAC Chamber of Commerce in writing on or before September 15th. The exhibitor will be refunded 50% if the request to cancel is received by this deadline. If the cancellation is received after the deadline, no refund will be issued.

No animals/pets will be authorized on the grounds of the Chesapeake Bay Beach Club.

Selling your products/service is permitted.

The Showcase Reception begins at 5:00 PM